

Quality Management Systems

Auditor/Lead Auditor Course # A17323

Certified by IRCA

Duration: 5 Days



Course Description

To Learn the concepts of ISO 9001 and how the standard can become a valuable part of your business management system through an exciting accelerated learning approach. You will be able to follow live audit stages, the stages in a live audit, including simulated audit interviews and role plays. This course provides an understanding and knowledge of auditing quality management systems to third party standards. This course meets the training requirements for those seeking registrations as an auditor under the IRCA Auditor Registration scheme.

What you will learn?

By the end of this course you will be able to:

- Understand the ISO 9000 family of standards.
- Learn the process approach and how it impacts auditing practices.
- Learn how to audit requirements of ISO 9001 standard and the auditor's role in the process.
- Plan and manage a process based audit considering: resources and timing, use of checklists, selection of audit teams.
- Gain audit skills and learn techniques for: evaluating, auditing, findings, communicating and presenting audit reports.
- Identify and write nonconformity statements with insight of proposal corrective actions.
- Undertake audit follow-up activities.

Requirements for Successful Completion

To Succeed this course, delegates must:

- Succeed the continual assessment throughout the 5 days course duration and achieve success rate of the written examination.

Language: English / Arabic

Tutor: Fulfills IRCA requirements for this scheme

For registration:

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The Accredited International Programs Dpt., PQI



Course Materials & Styles

- Delegates receive comprehensive course manuals with reference materials for the ISO 9001 standard.
- Delegates will be exposed to:
 - Group work activities, practical skills development exercises, workshops and role plays.
 - Participation and interactive discussion groups

Who should attend?

- Those who are seeking IRCA certification provisional auditor, lead auditor or internal auditor.
- Individuals responsible for implementing the ISO 9001 standard.
- Individuals interested in conducting first-party, second-party and third-party audits.
- Management representatives, Quality managers and Consultants.

Certificate

- Delegates shall be awarded a certificate of successful completion for passing the written examination and the continual assessment.
- Non Successful delegates shall receive a certificate of attendance

Prerequisite:

Delegates must have the following prior knowledge:

- The (PDCA) cycle.
- The relationship between quality management and customer satisfaction.
- The 8 Quality Principles
- The process approach in quality management.
- The Model of a Process Based Quality Management System.
- The requirements of ISO 9001, by completing an IRCA certified QMS Foundation Training course or equivalent.

