

## **Procedures for Registration and Tuition Fees Payment**

1. Enter the system of registration through AASTMT home page, where the students enter the registration number and pin code, so there will be a list of tasks that will be available to the student (Registration – Printing unofficial transcript - Printing registration card – Printing fees voucher if occurred)
2. After selecting registration, there will be that are needed to be registered then after selecting to be within the schedule.
3. After completing registration, you must print a registration card and tuition fees voucher for the preselected registered courses.
4. In the case of temporary registration, the student should complete the tuition fees payment process at one of the specified bank branches (Bank Branch .....), then the student's registration is activated automatically within 120 hours (final registration), otherwise the student's registration is null and the student should re-register again.
5. In the case of any modification on the selected courses of the student schedule, the student must repeat the steps (1, 2, 3) with the payment of any new tuition fees occurred.

### **N.B:**

1. **The exchange rate was changed to 6 L.E, for all students whether they are old or new students.**
2. **You can follow this link ([http://aast.edu/reg\\_media/reg-final.html](http://aast.edu/reg_media/reg-final.html)) to watch the video of the new system of the registration process.**