

## **Procedures for Registration and Tuition Fees Payment**

1. Enter the system of registration through AASTMT home page, where the students enter the registration number and PIN code, so there will be a list of tasks that will be available to the student “MENU” (Registration – Printing unofficial transcript - Printing registration guidance card – Printing fees voucher if occurred)
2. After selecting online registration, there will be courses that are needed to be selected then to be registered within the schedule.
3. After completing registration, you must print a registration guidance card and tuition fees voucher for the preselected registered courses.
4. In the case of temporary registration, the student should complete the tuition fees payment process at one of the specified bank branches (Bank - Branch, ..... ..), then the student's registration is activated automatically (final registration) within 120 hours, otherwise registration is “Null” and the student should “Re-register” again.
5. In the case of any modification on the selected, the student must repeat the steps (1, 2, 3) with the payment of any new tuition fees occurred.

### **N.B:**

**You can follow the following link ([http://aast.edu/reg\\_media/reg-final.html](http://aast.edu/reg_media/reg-final.html)) to watch the video of the new system of the registration process.**