



## Training Course Information Form

### Course Information

**Course Name:** Crisis Management and Emergency Procedures

**Institute/Centre:** Maritime Safety Institute      **Course Code:** MSIO 612

**Type:**       Program       Course       Workshop

**Course Duration:**       5 days       2 days       1 day       Other: 3 Days

**Course Conducted:**       Local       International  
Indicate: -----

**Course Venue:** \_\_\_\_\_

**Course Language:**       English       Arabic       Both       Other: -----

### Course Description

#### Course Outlines:

- How incidents occur and what should be done before they occur
- The elements of competency in incident management and incident control
- The overlaps between emergency management and emergency response, and command and control versus process control
- Emergency response structures
- Incident management and incident control team processes
- Information management tools
- Tools for identifying and assessing tasks
- Quick decision-making and tasking
- Handling the media
- Dealing with stress
- Leadership
- Resource management
- Exercise/drill management

#### Course Objectives:

The aim of the Crisis Management and Emergency Procedures Course is to train candidates to implement and practice the procedures required to manage emergencies that may be encountered at an operational facility

#### Learning outcomes:

On Completion of this Course, participants Should gain an understanding of the issues facing a command and control team and management strategies to deal with them.

**Course includes:**  Theoretical       Laboratory       Workshop       Site Visit

**Course Prerequisites:**

No Particular Course Prerequisites required

**Who should attend:**

OIMs, PICs, Supervisors, Plant Managers, Site Managers and Command and Control Team Members

**Course References:**

- OPITO Standards for Industry Training (As Guidance only)
- Managing the Offshore Installation Workforce

**No. of Participants/course:**  5-10       10-15       15-20       Other: -----

**Qualifications of Participants:**

Not limited

**No. of Lecturer:**  1       2       3

**No. of Assistance:**  1       2       8

**Course Facilities**

White Board       V. Projector       Data show       PC       Manual       Handouts  
 Books       Handouts       Flip charts       S/W       Other:

**Course Evaluation**

Written Examination       Written Report(s)       Oral Presentation       Attendance  
 Delegates Participation

**Certificate Issue:**  Local Premises       AASTMT       International

**Course Registration**

**Registration:**  AAST Admission Registration       Online       Other: ---local-----

**Sponsor Fees:**

**Documents required:**  Registration form       ID/Passport copy       Photo